

1 UNITED STATES DISTRICT COURT

2 DISTRICT OF NEVADA

3 * * *

4 JENNIFER LOMBARD,

5 Plaintiff,

6 v.

7 RAWSON-NEILL MENTAL FACILITY,

8 Defendant.

Case No.: 2:21-cv-01582-GMN-EJY

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10 ORDER

11 Plaintiff, proceeding *pro se*, filed what appears to be a proposed complaint with the Clerk of
12 Court in an attempt to commence a civil action in this Court. ECF No. 1-1. However, Plaintiff
13 neither paid the \$402 filing fee for this matter nor filed an application to proceed *in forma pauperis*,
14 which she must do pursuant to 28 U.S.C. § 1915(a)(1) and the U.S. District Court for the District of
15 Nevada Local Rule LSR 1-1 if she wishes to proceed without paying the mandatory filing fee. Local
16 Rule LSR 1-1 states: “Any person who is unable to prepay the fees in a civil case may apply to the
17 court for leave to proceed *in forma pauperis*. The application must be made on the form provided
18 by the court and must include a financial affidavit disclosing the applicant’s income, assets,
expenses, and liabilities.”

19 Accordingly, IT IS HEREBY ORDERED that the Clerk of Court shall send Plaintiff the
20 approved form application to proceed *in forma pauperis* by a non-prisoner, as well as the document
21 entitled information and instructions for filing an *in forma pauperis* application.

22 IT IS FURTHER ORDERED that on or before **November 15, 2021**, Plaintiff shall either:
23 (1) file a fully complete application to proceed *in forma pauperis*, on the correct form, in compliance
24 with 28 U.S.C. § 1915(a) and LSR 1-1; or (2) pay the full \$402 fee for filing a civil action (which
25 includes the \$350 filing fee and the \$52 administrative fee).

26 IT IS FURTHER ORDERED that failure to comply with this Order may result in a
27 recommendation to dismiss this action without prejudice.

1 IT IS FURTHER ORDERED that the Clerk of Court shall retain, but not file Plaintiff's
2 proposed complaint. ECF No. 1-1.

3 Dated this 15th day of September, 2021.

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6 ELAYNA J. YOUCRAH
7 UNITED STATES MAGISTRATE JUDGE
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